



Family Guide for Puyallup Digital Learning and Parent Partnership Programs' Remote Learning

Puyallup Digital Learning and Parent Partnership programs recognize our responsibility to our families during this uniquely challenging time. In an effort to continue serving our students, we encourage families to continue remote learning. Please use this guide as a way to help your child during this school-closure time. Please note this guide is subject to change depending on recommendations from district and state agencies.

Mission Statements:

The Puyallup Open Door community works collaboratively and intentionally to build relationships with all students and to recognize the value of both their educational and personal experiences as we prepare them for the next chapter in their life.

The Puyallup Online Academy community, through digital learning and a relationship-driven approach, works to support students' educational goals while providing preparation for college, career, and life.

Puyallup Parent and Partnership Program inspires students loves for learning to provide an alternative learning experience for students and families to feel supported and encouraged as they guide their child's learning.

Learning Support:

Puyallup Digital Learning and Puyallup Parent Partnership Program are remote programs and holding classes virtually is part of the nature of the educational experience for our students. Students have access to their classes and curriculum just as normal.



Note from our Director:

Dear PDL Families,

It has been a challenging and sobering time for our community as well as all of us at Puyallup Digital Learning (PDL). As a result, we have made adjustments in teaching and learning at both of our South Hill and Zeiger elementary campuses. As we continue to follow the state guidelines in keeping our families safe from COVID-19, PDL remains committed to providing educational services and support to our students. We recognize that the pandemic impacts each family differently, and our staff is responding as sensitively and flexibly as we can. We are fine-tuning our remote learning program to include new learning opportunities and support our students in staying connected and engaged with learning and one another.

The PDL faculty is working diligently and putting in countless hours to reach out to each of our families and students. Our personal contact with each family was intended to check in on everyone, share the latest updates and encourage students to start, continue, and in some cases, finish their classes. The information shared can be found in our *Remote Family Guide* located on our PDL website. Please do not hesitate to reach out to your child's teacher to get specifics on when your child should be online working and virtually attending class sessions. We understand there are many questions and uncertainties in returning to classes on-site and graduation. At this point, we are still planning on commencement ceremonies to be held as scheduled on **June 12, 2020** – even as we begin to consider possible alternatives. In the coming weeks, seniors and their families will continue to receive information from our program counselors.

I hope everyone is well and healthy. As we continue to navigate these uncharted waters, please reach out if we can do anything to help support. I eagerly look forward to when our world rights itself again, and we can see and communicate in person.

Take care,
Adriana Julian
Director, Puyallup Digital Learning

Key Information That You Should Know:

- Students are encouraged to continue working in ALL classes. Please note that families will need to provide Internet access and a structured environment for your child to work.
- Students will engage in new learning with their classroom teachers and are encouraged to catch up in their classes.
- Students have access to their teachers via email, phone, Google text, and Zoom for Hybrid courses. Schoology conferencing, and/or Google Hangouts may be used.
- Teachers will be available for meetings by appointment virtually. Please contact the teacher directly to schedule a phone conference, or Zoom meeting, during these school hours:

Monday - Friday 8:30am– 4:00pm

Online Only Students:

- POA online classes: Students are asked to work on each online course one hour per subject per day.
- POA online students should continue reaching out to their academic homeroom teacher every Wednesday via email.

Hybrid Students:

- POA & POD Hybrid classes: Teacher will provide a schedule for your student to attend Zoom classes. Please reach out to the teacher if you have not heard from them. After Hybrid zoom class, students should be working at least 30 minutes per class per day on their online session.
- POA & POD Hybrid students join your Jump start coach or Life Success Teacher for your weekly Zoom meeting.
- Some hybrid courses use both Schoology and Edgenuity. If your child is already using this platform, they should be getting communication from their teacher(s) regarding their classes. If you as a parent do not currently have a Schoology account, please follow the information below.

How Parents Create a schoology Account

1. Use a web browser to go to www.schoology.com
2. Click on "Sign Up" on the top right of the page and select Parent.



3. Enter the 12 character access code sent to you by the district. XXXX-XXXX-XXXX
4. A sign up box will appear asking you for your first and last name, an **email** or a **username** if you prefer, and a **password** that you create and then confirm. (If you use an email, you will get email notifications about your student. You can control these notifications in your account settings, which you can access when you are logged in through a browser or through the app on your phone. If it says you cannot use your email, that is because it is on a student account already, so use a username to create the account and add the email later, when it will be okay.) When complete click "register".

A screenshot of the "Sign up for Schoology" form. The form has a white background and a light gray border. At the top left, it says "Sign up for Schoology" and at the top right, there is a "Back" link. Below the title, there are four input fields: "First Name", "Last Name", "Email or Username", and "Password". Below the "Password" field is a "Confirm Password" field. There is a checkbox labeled "Receive periodic Schoology updates" which is checked. At the bottom left is a blue "Register" button. To the right of the button, it says "By clicking Register, you agree to our Privacy Policy & Terms".

You should now be in your parent account, and you can now see your student's information.

****Trouble shooting and special cases:**

If a parent does not have an email account, they can just give a username. This would be good for parents who will only use the phone app once their accounts are established.

If the email address you enter has already been used to set up an account, you will get the following error message:



Parents, who are also teachers, will need to use a non-district email OR a unique username to make their parent account. They can link the two accounts AFTER the separate parent account is created.

To link a second student to the same parent account, click the down arrow next to their name in the top bar, and select Add Child in the drop down. A window opens asking for the next access code, and that will link a second child to the parent account. Each child has a unique code – but it works for all of their classes, so each child need only be added once.



District employees who are also parents can link their two accounts so they can toggle from one to the other, rather than logging out and in using another name. THIS MUST BE DONE FROM THE DISTRICT ACCOUNT, it does not work from the parent account.

From the down arrow to the right of the name in the top bar, click to get the drop down and choose Account Settings. Scroll down to the option Link Accounts. When you click here, a window opens asking for the username, password and school for the account to link. Enter the username and password created to make the parent account (not your district log in) and choose Puyallup School District, not the individual building. Now one log in will have the option to view as an employee or a parent. The linking only works in the browser version of Schoology. For the app, you need to use the two separate log ins to get to the two accounts.

Remember your username and password so you can log in to the phone app!

For questions please contact Puyallup School District Help-Desk at 253-841-8600.

PUYALLUP DIGITAL LEARNING STAFF CONTACTS

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Sarah Avila	POA Counselor	avilas@puyallup.k12.wa.us	971-260-0338
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Julie Wilson	Instructional Facilitator	wilsonjl@puyallup.k12.wa.us	█
Nicole Cain	P4 Instructor	cainnr@puyallup.k12.wa.us	208-643-5183

ATTENDANCE:

Attendance Secretary: Amy Cameron, 253-841-8630, cameram@puyallup.k12.wa.us.

- POA Online ONLY students: continue weekly, academic contact with your assigned academic homeroom teacher by WEDNESDAY of each week.
- POA and POD Hybrid students: make sure to join your zoom class the day of your assigned class.
- P4 Program: on your day of attendance join Mrs. Cain and Ms. Angela for a zoom class.

STUDENT TECHNOLOGY ISSUES:

- For help with Edgenuity, call 877-202-0338, extension 3 or email customersupport@edgenuity.com.
- For help with other technology issues, contact:
 - EdTech at 253-841-8600
 - Mr. Jose Rivera riverja@puyallup.k12.wa.us for the fastest response. If you are unable to access e-mail, call 971-236-2408.
- Testing will be remote
 - For P4, please email both Mrs. Nicole Cain, cainnr@puyallup.k12.wa.us and Mrs. Angela Arteaga, arteaaa@puyallup.k12.wa.us.
 - For online POA and POD courses, email Mr. Jose Rivera riverja@puyallup.k12.wa.us for the fastest response. If you are unable to access e-mail, call 971-236-2408.
 - For Hybrid courses please reach out directly to your teacher or learning coach

Resources:

- **Food UPDATE:**
 - As of Monday March 23rd, PSD will be providing Monday through Friday meal service for all students from 11:00 to 12:00 at each of our 22 elementary schools.

- **STUDENT ANXIETY & EMOTIONS**
 - Parent Partnership Students: Mrs. Felita Poole, Counselor, poolefn@puyallup.k12.wa.us

 - Puyallup Online Academy Grades 6-8: Mrs. Felita Poole, Counselor, poolefn@puyallup.k12.wa.us

 - Puyallup Online Academy Grades 9-12: Mrs. Sarah Avila, Counselor, avilas@puyallup.k12.wa.us

 - Puyallup Open Doors, Student Last Names A-L: Mrs. Andrea Owen, Counselor, owenal@puyallup.k12.wa.us

 - Puyallup Open Doors, Student Last Names M-Z: Mrs. Felita Poole, Counselor, poolefn@puyallup.k12.wa.us

Join the PDL Counselors on Schoology!

The counseling team will be using our Schoology page, Counseling Resources Puyallup Digital Learning, to update you on available resources in the community. Other plans we have are to highlight a different college each week, provide information on services in our community, and keep you informed on post high opportunities.

Steps to Join:

1. Log into your Schoology account
2. Select Groups
3. Select My groups (right hand corner)
4. Under Manage Groups select Join Group
5. Type in this access code: ZHTS2-97X74

We look forward to connecting with you on this platform.

PDL Mental Health Partnership Resource:

- Roberto Terrones
East Pierce County Program Manager Consejo Counseling & Referral Service
- P253.414.7461F 253.627.8387 rterrones@consejocounseling.org 21120
Meridian Ave. E Graham, WA, 98338
www.consejocounseling.org



NOTE: Please also reach out to your child's counselor for follow up. See counselor's contact information above under Resources. If your child is in an urgent situation, please call 911.

Online Resources:

Below you will find a great parent resource for talking to children about the Coronavirus as published by the National Association of School Psychologist:

https://higherlogicdownload.s3.amazonaws.com/NASN/3870c72d-fff9-4ed7-833f-215de278d256/UploadedImages/PDFs/02292020_NASP_NASN_COVID-19_parent_handout.pdf

In addition, the Tacoma Pierce County Health Department's website offers up-to-date-information on the Coronavirus. One article you might find helpful "Why Closing Schools Protects Everybody's Health" is noted below:

<https://www.tpchd.org/Home/Components/Blog/Blog/21406/333?backlist=%2f>

COUNSELING RESOURCES FOR PIERCE COUNTY

COUNSELING SERVICES:

Comprehensive Life Resources:	253-396-5884
Greater Lakes Mental Health:	253-581-7020
Child and Family Guidance Center:	253-565-4484
Sound Counseling Associates:	253 564-5603
PLU Couple & Family Therapy Center:	253-535-8782
Catholic Community Services	253-383-3697
Good Samaritan Hospital:	253 445-8120
Bridges: A Center for Grieving Children:	253-272-8266
HopeSparks	253-565-4484

ALCOHOL/DRUG RESOURCES:

Comprehensive Life Resources:	253-396-5884
Lakeside Milam Recovery Center:	253-272-2242
Community Counseling Institute:	253-759-0852
Consejo Counseling:	253-414-7461
Foundations for Multicultural Solutions:	253-572-3214
The Center for Substance Abuse Recovery:	253-593-2740
Pierce County Community Connections	253-798-4529/253-798-6101

HOT LINES/CRISIS LINES:

24 Hour Crisis Line:	800-576-7764
Child Protective Services (CPS):	253-983-6100
Family Reconciliation Services:	800-422-7556
Domestic Violence Hotline:	800-562-6025
Sexual Assault Crisis Center:	800-756-7273
Alcohol/Drug Helpline:	800-562-1240
Help Line (United Way):	253-572-4357 or 211
Recovery Help Line (substance and MH)	866-789-1511
Pierce County Aids Foundation (Emergency)	253-988-2108

TEEN SUICIDE INTERVENTION:

24 Hour Crisis Line:	800-576-7764
Comprehensive Life Resources, Tacoma	253-396-5884

Updated October 8, 2012

Where can you learn more?

Tacoma Pierce County Health Department Washington State Department of Health
Centers for Disease Control and Prevention Puyallup School District COVID-19 FAQ

Supporting Your Student

- Parents are encouraged to set up a learning space in an area free of distractions. We recommend that you find a quiet space and create a learning environment that includes access to school supplies and strong Internet access.
- Students should commit to working one hour each day for each of their online only classes to catch up or work ahead in the course.
- Students should be attending their hybrid zoom classes virtually through Zoom.
- Create a daily routine and schedule for your child. It is important for you to help your child(ren) establish and maintain a routine and structure for their day, beginning with a regular bedtime and wake-up time each day. Setting clear expectations with them about regular school day hours will help your child maintain a schedule and stay on top of his/her schoolwork.
- Use a calendar to help your child keep track of classes, assignments, and responsibilities.
- Make sure to plan for breaks during the learning day. Learners can benefit from built in transitions between “class” to help them reset for the next subject. Encourage your child to spend time away from their screens and allow for physical activity and play.
- Check in with your child. Start your child’s learning day with a check-in to ensure they are clear about the plan for the day, and then check in with your child throughout the day to ensure your child is on the right path. Close the learning day with a final check-in to see how the learning went and to plan for next steps. Daily start and end times for online learning differ by grade levels and are outlined in each student’s learning plan.
- Keep the lines of communication open. It is important to let your child’s JumpStart/Life Success facilitators know if your child is having difficulty with their distant learning experience or being away from school. If your child is displaying signs of anxiety, touch base with your child’s counselor (see page 7).
- Talk with your student about what they are thinking and feeling (see pages 6-8 in Resources section).
- Make sure your child stays physically active and has opportunities for movement and play.
- Make time for fun activities.

Last Updated March 31, 2020

COVID-19 Community Resources

Posted on 03/18/2020



Below are some community resources that you may be able to access. These are not district sponsored programs, but are simply resources within our community.

If you don't find what you need here, you can call 211 anytime to be connected to local resources for specific needs. [Learn more.](#)

Local Food Services

- Pierce County meal distribution sites:
Interactive website showing all student meal distribution sites across Pierce County: www.piercecountywa.gov/mealsites
- PSD free meals for all children impacted by school closures:
March 16th through April 24th, from 11:00-12 noon at all PSD Elementary Schools.
- ERHS “Friday Backpack” Program continues (contact ERHS career secretary if interested).
- Graham South Hill Food Bank:
Call 253-846-3805, drop-in when open, no appointment needed.
- Puyallup Food Bank:
Available by appointment only, call 253-848-5240 between 9:00 am-2:00 pm Mon, Tues, Wed, or Friday to schedule an appointment, located 110 23rd St SE, Puyallup, WA 98372.

- St. Francis House:

Dinners five nights a week from 5:30-6:30 pm at the National Guard Armory 7th St SE. Puyallup, WA 98372. They also have an emergency food pantry and emergency assistance/homelessness prevention program.

See www.puyallupfrancishouse.org for more information. Call 253-770-6991.

- Mt. View Community Center:

They host Seeds of Change Community Meals from 3:00-5:00 pm at 3607 122nd AVE E Suite A, Edgewood, WA 98372. Call 253-826-4329.

See www.mtviewcommunitycenter.org for more information.

- Tacoma Rescue Mission:

Breakfast is served daily 7:00-8:00 am, dinner is served daily from 5:00-6:00 pm, located at 425 South Tacoma Way, Tacoma, WA 98402. Call 253-383-4493. They also have clothing and shelter resources. See their website at www.trm.org for more information.

- Salvation Army Food Bank:

The Salvation Army in Puyallup will be serving food boxes from their office 9:30 am-2:00 pm. Starting Wednesday March 18 they will have hot meals prepared and served in clam shell to-go boxes, on a pick up basis between 12:00-1:00 pm daily. Also available to do at-home food delivery. Please pass the word and contact them at their offices or by cell phone message at 520-971-4423 (texts or voice calls). Located 4009 9TH St. SW, Puyallup WA 98373; call 253-841-1491 ext. 205

- [Free Subscriptions to Education Resources](#)

Please note that the Puyallup School District does not endorse the resources on this site. While they are free, many of the companies will utilize personal data for profit. Parents are certainly free to sign up for these sites at their own risk.

Internet Service

- Internet Essentials from Comcast:

Families who are qualified for Free/Reduced Lunch may be eligible for the Comcast Internet Essentials Program. Cost is \$9.95 a month and families may be eligible for a low-cost computer.

Effective Monday, March 16, 2020, Comcast is offering 2 months free to new Internet Essentials customers in response to recent and anticipated emergency measures associated with the Coronavirus (COVID-19).

Visit <https://www.internetessentials.com/> or call 1-855-846-8376 for more details.

Housing

- Helping Hand House:

Provides emergency shelter and housing solutions, contact 253-848-6096 for more details. Located at 2nd St SW Puyallup, WA 98373.

- Open Hearth Ministries:

Call 253-307-2274 between 9:00 am-7:00 pm to speak with a volunteer screener who determines if the family meets their criteria for arrangements at a local motel.

- Access Point 4 Housing:

This is the centralized intake office for Pierce County homeless. Contact 253-682-3401.

- Habitat for Humanity Tacoma/Pierce County:

Call 253-627-5626; visit <https://www.habitat.org/>

- Salvation Army Puyallup:

Call 253-841-1491, visit <https://puyallup.salvationarmy.org/>

- United Way Helpline:

Call 253-272-4263.

Mental Health

- Bridges – Center for Grieving Children:

Offering services to help families navigate illness and grief. Call: 253-403-1966 for more information. Address: Childrens Therapy Unit 402 15th Ave. SE Puyallup, WA 98372. Website: <https://www.marybridge.org/services/bridges-center-for-grieving-children/>

- Catholic Community Services:

Can provide Family Behavioral Health Services, Long Term Care Services, Housing Services, and much more. Call 253-383-3697 for more information. Website: <https://ccsww.org/get-help/pierce-county/>

- Comprehensive Life Resources:

Providing behavioral health services to Pierce County including mental health treatment, substance use services, free counseling, homeless outreach services. Call 253-396-5800. Address: 1305 Tacoma Avenue S. Tacoma, WA 98402. Website: <https://www.comprehensiveliferesources.org/>

- Multi Care Behavioral Health:

The only provider in the area that offers a walk-in assessment clinic for adults and children receiving Medicaid benefits. The specialists at the walk-in clinic offer in-person mental health assessments on a first come, first-served basis. The walk-in clinic is open Mon-Fri, 9:00 am to 4:30 pm Address: 325 E Pioneer Puyallup, WA 98372 Website: <https://www.multicare.org/behavioral-health/>

- Greater Lakes Mental Health:
Provides services for adults and children. Same day appointments for Medicaid clients. Call 253-581-7020, or visit <https://www.glmhc.org/>
- Pierce County Crisis Line (24 Hours):
Call 800-576-7764.
- National Suicide Prevention Lifeline:
Call 1-800-273-TALK.